

NORTH EASTERN ELECTRIC POWER CORPORATION LTD
(A GOVT. OF INDIA ENTERPRISE)
OFFICE OF THE DEPUTY GENERAL MANAGER (IT)
BROOKLAND COMPOUND::LOWER NEW COLONY
SHILLONG-793003, MEGHALAYA
Website: <http://www.neepco.gov.in>
Phone : 0364-2502447 Fax: 0364 2503661

NOTICE INVITING BID (NIB)
N.I.B. No 6 Dated 8.01.2010

1. Sealed single-part bids are invited from eligible and experienced bidders by the undersigned on behalf of North Eastern Electric Power Corporation Ltd. for the following:

Particulars	Value of Bid Security (EMD)	Bid validity	Cost of Bid Documents
Supply of Computer Consumables	Rs 25,000.00(Rupees Twenty five thousand only) in the form of Bank Draft.	180 (one hundred and eighty) days	Rs 500.00 (Rupees five hundred only)

Selected firm(s) will be enlisted for a period of 1(one) year for supply of computer consumables.

2. QUALIFYING REQUIREMENTS

2.1 Technical

- 2.1.1 The interested Bidders shall be Authorised Dealers of HP/LIPI/Canon/Samsung/WeP and they shall submit valid Authorisation Certificates from the respective Manufacturers.
- 2.1.2 Bidders must have experience of supplying Computer Consumables to any Government Department/Public Sector Undertaking. They shall furnish at least 3(three) copies of orders placed on them during last two years prior to the date of publication of the Notice Inviting Bids.

2.2 Financial

- 2.2.1 Bidders are required to possess Average Annual financial turnover during the last three years, ending 31st March of the previous financial year, for Rs 5,00,000.00 (Rupees five lakhs only).
- 2.2.2 Copies of Audited Balance Sheet/Financial Statements certified by a Chartered Accountant indicating the minimum Average Annual financial turnover and latest Banker's Certificate in support of solvency shall be furnished alongwith latest and valid Sales Tax Clearance Certificate.

3. Only those interested bidders who fulfill the qualifying requirements as mentioned at 2.1 and 2.2 above, shall download the detailed bid documents from NEEPCO website, www.neepco.gov.in with effect from 8.01.2010 and submit the same alongwith their Offer to the undersigned on the appointed date and time as mentioned below. Every page of each Volume of the detailed bid documents shall be signed and stamped with proper seal by the bidders. In the event detailed bid documents are downloaded from NEEPCO's website, the cost of detailed bid documents shall be compulsorily submitted alongwith bids in the form of Demand Draft / Banker's cheque drawn in favour of NEEPCO Ltd., payable at Shillong and any such bid submitted without this Fee shall be rejected.
4. For those bidders who download the detailed bid documents from NEEPCO's website, documentary evidence in support of Technical and Financial Qualifications shall be submitted in a separate envelope at the time of submission of bids, alongwith cost of detailed bid documents. Bids of only those bidders, who fulfill the qualifying requirements, as mentioned at 2.1 and 2.2 above, shall be accepted. Bids submitted without fulfilling the Qualifying requirements, as indicated at 2.1 and 2.2 above, shall be rejected.
5. Non-transferable bid documents may also be purchased by interested eligible bidders on submission of written application to the undersigned and upon payment of non-refundable fee, as indicated above, as cost of detailed bid documents, in the form of Demand Draft / Banker's cheque drawn in favour of NEEPCO Ltd., payable at Shillong. Only those interested bidders who fulfill the qualifying requirements as mentioned at 2.1 and 2.2 above, shall request for issue of detailed bid documents. The bid documents may be obtained from the Office of the Deputy General Manager (IT), NEEPCO, Brookland Compound, Lower New Colony, Shillong -793003, Meghalaya, during Office hours from 10:00 hrs (IST) to 15:00 hrs on all working days, either in person or by post.
6. **Important Dates:-**
 - (a) Date of commencement of sale of detailed bid documents / hosting of detailed bid documents in Website: 18th January,2010
 - (b) Last date & time for receipt of bids : 12:00 hrs on 18th February,2010
 - (c) Date,time & venue of opening bids : 13:00 hrs on 18th February,2010 in the chambers of the undersigned.
7. Interested eligible bidders may obtain further information from and inspect the bid documents in the Office of the Deputy General Manager(IT), NEEPCO, Brookland Compound, Lower New Colony, Shillong-793003, Meghalaya.

8. In the event the last date specified for submission of bids and date of opening of bids is declared as a closed holiday for Purchaser's Office, the last date for submission of bids and date of opening of bids will be the following working day at the appointed times.
9. Submission of bids shall not automatically construe qualification for evaluation. The Corporation reserves the right to reject or cancel any or all bids, without assigning any reasons thereof.

Deputy General Manager(IT)-1,
NEEPCO, Shillong.